

**UNIVERSITY OF THE PHILIPPINES DILIMAN  
Office of Scholarships and Student Services  
Vinzons Hall, UP Diliman, Quezon City**

Application for ***Aguilar-San Juan Scholarship Grant***

Date:

Name (last, first, MI):

Student Number:

Citizenship:

Course:

Year Level:

Units Completed:

UP Mail:

Backup Email Address:

Mobile Number:

Postal Mailing Address:

Full Name of Parent/Guardian	Occupation	Annual Gross Income

Parents' Permanent Address:

Name/s of Sibling/s	Age/s of Sibling/s

**Other Questions:**

- Are you the recipient of any scholarship, financial assistance, or other privileges? \_\_\_\_  
If yes, name/relevant info and amount received:
- Do you work (part-time/full time)? \_\_\_\_  
If yes, give the office name: \_\_\_\_\_ Monthly gross income: \_\_\_\_\_
- Do your parents own (a) Real Property? \_\_\_\_ (b) Other property (e.g., cars, stocks, etc.)? \_\_\_\_
- If your parents are separated, do you get support from the absent parent? \_\_\_\_  
If yes, how much?
- Have you been convicted of a crime? \_\_\_\_  
If yes, please explain.

Why should you be awarded this Grant? (Please respond in 200-250 words; you may attach a separate sheet.)

Is there any other information that you would like the committee to know? (You may attach a separate sheet if necessary.)

**We certify that all the data given here are true and correct; we have read and understood the information about the ASJ scholarship on this form; any error or omission on our part can be taken against the application; and we shall accept the judgment of the OSSS on this application as final.**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Father's Signature

\_\_\_\_\_  
Mother's Signature

Please attach the following:

1. Recent 2"x2" photo
2. Curriculum Vitae
3. For employed parents/guardian in the formal sector, latest income tax return and W2 (salary form); same, if applicant is working
4. Certificate of good moral character from applicant's dean/college secretary (Note: You may ask for this by emailing the CAL sec's office)
5. Clearance/certification that the applicant does not have a pending case or has not been found guilty of an offense by the Student Disciplinary Tribunal and/or the Office of Anti-Sexual Harassment (Note: You may get this clearance from UP's Student Disciplinary Council: [sdcc@upd.edu.ph](mailto:sdcc@upd.edu.ph).)
6. (WAIVED FOR 2022-23): ~~Medical certificate attesting to fitness for scholarship (Note: e-consults are acceptable)~~
7. E-copy of CRS grades or TCG (if available) to show that there are no grades of 4.0, 5.0, INC, or DRP.
8. For an applicant whose GWA falls below a grade of 2.0, two recommendations from former professors indicating support for the applicant's special skills/talents/abilities

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### ***Aguilar-San Juan Scholarship Grant***

#### Minimum Qualifications

Filipino citizen; second year regular undergraduate program student of the Department of English and Comparative Literature, cumulative general weighted average grade (GWA) of 2.00\* in all University courses taken; no final grade below 3.00; enrolled and passed in at least 15 units (or a university-approved regular load) per semester; no unremoved INC before any benefit is paid; parents' gross annual income is not more than PHP 325,000 in the year immediately before this application; certification of applicant's good moral character by his/her college dean; certification that applicant has not been held liable in any disciplinary action; not enjoying any other grant(s) or assistance with cumulative benefits exceeding PHP 10,000 in any month; and not employed and earning more than PHP 10,000 a month.

*\*In July 2021, this was amended to include the option for students with a GWA below 2.0 but fulfilling all other criteria to present recommendation letters from former professors attesting to special skills/talents/abilities.*

#### Grant Benefit

The PHP 40,000\* per semester shall be paid to the awardee by the OSSS or its equivalent office when the awardee is enrolled and studying. The grant may be renewed in the immediately following semester if the awardee applies for renewal and meets all the above minimum requirements.

*\*The original amount was PHP 20,000, which was later increased in 2019 to PHP 30,000 and then in 2021 to PHP 40,000 for new applicants.*

#### Other Terms of the Grant

The OSSS or its equivalent office shall administer the Grant; inform the DONOR of the Grant of its implementation; encourage the awardee to directly communicate with the DONOR of the Grant; and undertake other matters relevant to the management of the Grant.

Any material error or misrepresentation (as OSSS or its equivalent office shall determine on its own) in the application for and in the implementation of the Grant shall immediately disqualify the applicant or beneficiary from the Grant, thereby requiring him/her to refund any and all Grant benefits received plus a penalty of 20% of the total amount involved.

#### Approval of the Grant

The Grant has been approved by the UP Board of Regents under a delegation of authority to the Chancellor of the University.

**DATA PRIVACY CONSENT FORM**

I certify that all the information contained in my scholarship application form and documents submitted in connection with the same are true and correct.

I consent to the processing of my personal and sensitive personal information contained in such application form and in the supporting documents I submitted for my scholarship application for the purpose of enabling the University of the Philippines System including all the relevant System and Constituent University Offices to verify my identity, prevent fraud, process my application, determine whether I am qualified to avail myself of any scholarship or other similar financial or other assistance, conduct research using non identifiable information in order to study the effectiveness of the University’s scholarships and other financial assistance programs and assess how to improve the systems for the selection and execution of scholarship programs.

I further expressly agree that the concerned System and/or CU office may directly obtain all my relevant student records whether in electronic or paper-based format in order to verify the information contained in my application for the purpose of determining my eligibility for the scholarship or other financial assistance from the relevant UP Registrar, disciplinary board or tribunal and other University offices.

I expressly authorize the University to provide information required by the scholarship funders or sponsors for the purpose of enabling the latter to determine whether or not to continue to provide financial and other assistance with the assurance that the University will require such parties to observe strict compliance with the Philippine Data privacy Act and other related laws and issuances when they process my personal and sensitive personal information.

I understand that the University of the Philippines including System and CU offices are authorized to process my personal and sensitive personal information without need of my consent pursuant to the relevant portions of Sections 4, 12, and 13 of the Philippine Data Privacy Act.

\_\_\_\_\_  
Signature over printed name of student

Date:

If the student is a minor:

\_\_\_\_\_  
Signature over printed name of parent/guardian

Date:

**Additional Permissions:**

I consent to the publishing of my name and photo as an Aguilar-San Juan scholar for the purposes of publicizing the scholarship and enabling the scholarship funders or sponsors to create linkages and gain more support for the scholarship.

\_\_\_\_\_  
Signature over printed name of student

Date:

If the student is a minor:

\_\_\_\_\_  
Signature over printed name of parent/guardian

Date: